

CARDV Board Meeting
Advocacy Center
2208 SW Third Street, Corvallis
Minutes

March 31, 2020

Meeting called to order at 5:31

Board Members Present: Mary Bentley, Kate Caldwell, Lisa Chiles, Kathy Feser, Jim Luebke, John Marchel, James Schupp, Rebecca Camden, Elizabeth Huddleston, Amanda Grolemond, Cari Maes, Dani Davis

Board Members Absent: Farzana Molvi

Staff Present: Heidi Henry

Review/Approval of Minutes: A motion to accept the February minutes was made and seconded. Motion approved unanimously.

Interim Executive Directors Report: Heidi Henry

- Most of Heidi's comments are in her report (attached).
- In addition, she mentioned wanting to change the Guidestar and the Secretary of State registered agent to the board secretary.
- She also added that her hours are typically Monday – Wednesday 8-2pm with some additional time for other meetings.

Committee Reports

Executive Committee: Kate Caldwell

- Kate shared her report with the board.
- In response to her questions, the Permanent ED Committee will be John Marchel, Jim Luebke, Kate Caldwell, and Rebecca Camden.
- Current staff will be invited to be on the committee and to include what qualities they want to see in an ED.
- Rebecca then shared her ideas about whether or not we want to continue with our current ED structure.
 - Dani asked how this affects funding. Would there be a loss of grant opportunities? We are not sure but many grants are based on services.
 - Amanda wondered if we have interested parties with whom to merge? We do not at this time.
 - Kate mentioned that the funding outlook is going to change for non-profits due to COVID-19.
 - Kathy shared that CARDV needs additional positions such as HR and grant development.
- We discussed how to start this conversation with local non-profits.
 - One idea was to start with Heidi as she is well connected in the community.
 - It was also shared that we could schedule a local nonprofit roundtable.

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- Lisa brought up the idea of a formal conversation.
- Rebecca offered to write up a formal solicitation of interest

Run Committee: Kathy Feser

- Ireland is trying to move the run to Sept 13th.
- It was discussed how this might affect the breakfast. The breakfast chairs will reach out to Ireland to discuss.

Board Development: John Marchel

- Rachel P has stepped off the board. It would be good to have someone take over the Linn County committee.
- John has contacted two people and one has applied so far (Kyla Steindorf and Candy Pierson-Charlton).
- Cari, Dani, James S. will help John interview the applicants.
- Dani will also try some Linn County outreach.

Finance committee: Rebecca Camden

- A motion was made to have John Marchel and Rebecca Camden the new trustees for the 401K. This motion was seconded and approved unanimously.
- A motion was made to amend the 401K booklet per the Amendment and Resolution document shared with the board. This motion was seconded and approved unanimously.

As this was a Zoom call made during the COVID-19 crises, it was also decided that we as the board agree that we can meet and vote by Zoom.

Meeting Adjourned at 6:39 pm

CARDV Board Meetings 2019: Every fourth Tuesday at the Advocacy Center, 2208 SW 3rd, unless otherwise noted

1/28, 2/25, 3/31, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 11/17(tentative), 12/15(tentative)